

15. WINDING UP

15.1 The Society may be wound up by a special resolution passed by a majority of seventy five percent (75%) of the members of the Society present and entitled to vote, plus any valid proxy votes, at the General Meeting of the Society summoned for such purpose whereof at least twenty one day's notice shall be given and in which notice the proposal to wind up the Society shall be specified.

15.2 If upon the winding up of The Society there remains after satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid or distributed amongst the members or former members, but shall be given or transferred

15.2.1 to another association incorporated under the Act which has similar objects; or

15.2.2 for charitable purposes which association or purposes, as the case requires, shall be determined by resolution of the members.

Revised and adopted at the Annual General Meeting of 09th October, 2012.

16. ALTERATION OF CONSTITUTION

16.1 The Constitution of the Society may be amended altered enlarged or repealed by a special resolution passed by a seventy five percent (75%) majority of the members of the Society present and entitled to vote, plus any valid proxy votes, at any General Meeting of the Society whereof at least twenty one day's notice shall be given and in which notice of the proposed amendments shall be specified.

16.2 Any question arising as to the proper interpretation of the Constitution, or any matter not covered by the Constitution, may be dealt with by the Committee in such manner as the Committee decides, provided that all decisions are made in keeping with the objects of the Society, and such decisions shall become binding on the Society and its members unless the same shall be dissented from at a General Meeting held subsequently



THE CONSTITUTION OF **The Organ Society of Western Australia (Incorporated)**

Revised October 2012

THE CONSTITUTION OF THE ORGAN SOCIETY OF WESTERN AUSTRALIA (INCORPORATED)

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The Society was founded in 1966 and affiliated with the Incorporated Association of Organists (U.K.) in 1973. The Society is a non-profit making organisation.

This Constitution was revised in October 1967, October 2009, October 2010, October 2011 and October 2012.

1. NAME

The name of the Association shall be:

1.1 The Organ Society of Western Australia (Incorporated), (herein referred to as the "Society").

2. OBJECTS

The objects of the Society shall be:

2.1 To foster the appreciation and understanding of organs and their music, and the sharing of knowledge and experiences gained in connection with organs.

2.2 To promote visits to interesting organs, recitals, talks.

2.3 To give advice to churches and other bodies, and Society members on any matters relating to organs.

2.4 Any other activity appropriate to the Society, including co-operation with other musical organisations

3. MEMBERSHIP

3.1 Membership of the Society is open to any person or organisation interested in organs and organ music.

3.2 Membership shall be divided into six classes, as follows:

Meeting at which it is elected.

14. ANNUAL AND SPECIAL GENERAL MEETINGS

14.1 An Annual General Meeting shall be held within four calendar months of the end of the Society's financial year.

14.2 The business of the Annual General Meeting shall include:

(a) Minutes of last Annual General Meeting and all Special General Meetings;

(b) Statement of Receipts and Payments for the past financial year and auditor's report;

(c) Report on Society activities of the past year;

(d) Election of Committee (in accordance with Sect. 13);

(e) Determination of the date for the following Annual General Meeting.

14.3 The Hon. Secretary shall, upon receipt of a written request of not less than twenty five per cent of the financial membership of the Society, or upon resolution of the Committee, convene a Special General Meeting within two calendar months of such request or resolution. The business of such Special General Meeting shall be confined to that given in such request or resolution.

14.4 All members shall be notified by the Hon. Secretary in writ-

ing at least twenty one days before, of the date, time and place of any Annual or Special General Meeting. Such notice shall contain a reasonable reference to the nature of any business to be transacted thereat.

14.5 The quorum at any Annual or Special General Meeting shall be fifteen percent (15%) of metropolitan members financial at the commencement of the meeting.

14.6 The President shall preside at any Annual or Special General Meeting or if absent the Vice President, and if both are absent the Committee shall appoint a Presider.

14.7 All questions except as herein provided shall be decided by a simple majority of those present and entitled to vote plus any valid proxy votes. Each member, except as provided for Family Members, shall have one vote. A financial member may cast a written proxy vote on any agenda resolution: such proxy vote shall be submitted to the Hon. Secretary prior to commencement of the meeting. The President or Presider of the meeting shall have both casting and deliberative vote.

14.8 Any member un-financial at the commencement of the meeting shall not be entitled to vote or take part in any meeting unless otherwise decided by the meeting.

10.2 The Society's bank account shall be maintained with Bankers approved by the Committee and styled "The Organ Society of Western Australia (Incorporated)", and signatories to such account shall be any two of the President, Vice-President, Hon. Secretary or Hon. Treasurer for the time being.

11. EDITOR

11.1 The Editor shall be responsible for preparing a Society Journal at periodic intervals, and arranging its printing and distribution to members.

11.2 The Editor shall be responsible for coordination of the Society web site and regular updating of information thereon.

12. REGISTRAR

12.1 The Committee may appoint a Registrar. The duties of the Registrar shall be to maintain a list of members who are available to act as Church relief organists.

13. ELECTION OF COMMITTEE

13.1 The President, Vice-President, Hon. Secretary, Hon. Treasurer, Editor and up to four ordinary Committee Members shall be elected annually by preferential secret ballot by financial members or their proxies present at an Annual General Meeting, excepting that the nominee for any particular office shall be declared duly elected if not more than the

required nominations for that office shall have been received.

13.2 Every financial member of the Society shall be eligible for election to the Committee. Retiring members of the Committee are eligible for re-election, with the proviso that no member shall serve as President or Vice-President for more than three consecutive years.

13.3 Nomination forms shall be issued to all members not less than four weeks prior to the date fixed for such Annual General Meeting. Completed nomination forms, signed by a proposer and seconder and the nominee shall be returned to the Secretary by the date of the Annual General Meeting.

13.4 If during any year a vacancy, other than that of President, occurs on the Committee, the Committee may forthwith elect some member of the Society to fill such vacancy for the period for which the vacating member would have been in office.

In the event of the retirement during the period of office of the President, a special General Meeting shall be called and the vacant office be filled by election at that meeting.

13.5 The Committee shall take office immediately upon the conclusion of the Annual General

3.2.1 Ordinary Membership

3.2.2 Country Membership. Country Membership shall apply to members resident outside the Perth Metropolitan Area.

3.2.3 Concession Membership. Concession Membership shall apply to members engaged in full time study at a recognised Educational Institution or to those members who hold Senior Citizen status.

3.2.4 Family Membership. Family Membership shall confer all privileges of membership on a husband and wife and their dependent children, excepting that Family Membership shall be entitled to only two votes at any General Meeting.

3.2.5 Life Membership. Life Membership shall be conferred by the Annual General Meeting at its discretion upon a member of not less than five years' standing, in recognition of outstanding service to the Society. Nominations for Life Membership shall first be considered by the Committee, and, if agreed, recommended to the Annual General Meeting. Such nominations shall be included in the notification of business of the Annual General Meeting.

3.2.6 Associate Membership. Associate Members of the Society will normally be persons or organisations with a similar interest keen

to be linked for the purposes of sharing material or information. It would be expected there is a reciprocal sharing in place rather than a membership fee. Associate Members shall not be entitled to vote at any General Meeting.

3.3 Members shall be notified of forthcoming events organised by the Society at least fourteen days in advance.

3.4 Upon joining the Society every member shall receive a copy of the Society's Constitution.

3.5 Every financial member shall receive the Society's Journal as part of their membership entitlement, and shall be further entitled to a reduction in admission charges to functions of the Society as determined by the Committee.

3.6 Any member may resign at any time by giving written notice to the Hon. Secretary.

4. SUBSCRIPTIONS AND LEVIES, FINANCIAL YEAR

4.1 Subscriptions as approved by the Committee shall become due for existing members on October 31st each year.

4.2 Rates of subscriptions shall be as follows:

Ordinary Member
- full subscription
Country Member
- 80% of full subscription
Concession Member

- 50% of full subscription
Family Member
- 150% of full subscription
Life Member
- no subscription
Associate Member
- no subscription

4.3 Members shall be notified by mail or email when subscriptions are due. The Hon. Treasurer shall forward an account to any member whose subscription is more than two months in arrear and if necessary a second and final account after four months. Membership benefits shall cease after six months in arrear and membership shall be deemed to have lapsed on failure to pay subscriptions by October 31st.

4.4 A new member joining the Society after October 31st shall be required to pay a pro-rata subscription based on the number of months remaining in the year.

4.5 The financial year of the Society shall commence on July 1st and terminate on June 30th each year.

4.6 It shall be competent for a General Meeting, on recommendation by the Committee, to impose a levy.

5. PATRONS

5.1 The Society may at each Annual General Meeting elect a Patron or Patrons who shall hold office for a period of three (3)

years. Such Patron or Patrons shall have exhibited an active interest in the organ, the Society or its objects. Nominations for Patron shall first be considered by the Committee, and, if agreed, recommended to the Annual General Meeting. Such nominations shall be included in the notification of business of an Annual General Meeting.

6. THE COMMON SEAL

6.1 The Common Seal of the Society shall be in the custody of the Hon. Secretary for the time being and may be affixed to any document or instrument with the authority of the Committee. Every such document or instrument to which the Common Seal is affixed shall be signed by any three Officers of the Society.

7. THE COMMITTEE

7.1 The management of the affairs of the Society shall be vested in an elected Committee, consisting of the President, Vice President, Hon. Secretary, Hon. Treasurer, Editor and up to four ordinary members. The Committee shall have the power to co-opt for specific purposes and specific periods not more than three members to form a Sub-Committee.

7.2 The Committee shall meet at such times and places as it determines and in any event not less than once every two months. The

Hon. Secretary shall give to all members of the Committee at least seven day's notice of all such meetings.

7.3 At all meetings of the Committee fifty-one percent (51%) of the Committee members shall form a quorum.

7.4 All questions arising at any meetings of the Committee shall be decided by vote of the majority of the members of the Committee present. Co-opted members of the Committee while they serve shall be eligible to vote. The President or Presider shall have both casting and deliberative vote.

7.5 All actions of the Committee are valid and binding unless and until the same shall have been revoked or disapproved, by the Society in General Meeting, but shall only be deemed revoked as from that date.

8. PRESIDENT AND VICE PRESIDENT

8.1 The President shall preside at all meetings of the Committee or if absent the Vice President, and if both are absent the Committee shall select a Presider.

8.2 The Immediate Past President shall be regarded *ex-officio*. The Immediate Past President is referred to only as an acknowledgement of their previous office.

9. SECRETARY

9.1 The Hon. Secretary shall conduct the correspondence of the Society and shall cause to be kept full and accurate minutes of proceedings of Committee and General Meetings. The Hon. Secretary shall be responsible for ensuring a register is maintained of the names and addresses of all members of the Society and shall be responsible for giving notice pursuant to this constitution of General Meetings and events of the Society and of Committee Meetings.

10. TREASURER

10.1 The Hon. Treasurer shall be responsible for ensuring that all monies payable to the Society are received on its behalf, that proper receipts are issued and that such monies are within a reasonable time paid to the credit of the Society with its Bankers. The Hon. Treasurer shall further ensure that proper books of account shall be kept for the Society, that at each Committee Meeting the Committee shall be furnished a statement of the financial position of the Society and that at each Annual General Meeting of the Members a Statement of Receipts and Payments for the preceding year, duly audited, shall be read and be available for scrutiny by any financial member or their accredited nominees.